

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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Andrew Highway (Tel. 01443 866213; Email: highwa@caerphilly.gov.uk)

Date: 27th November 2013

Dear Sir/Madam,

A meeting of the **Ystrad Mynach Town Centre Management Group** will be held at the **Council Offices, Penallta House (Ebbw Room) Tredomen Park, Ystrad Mynach**, on **Tuesday, 3rd December 2013 at 2.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in purple ink, appearing to read "Stuart Rosser".

Stuart Rosser
INTERIM CHIEF EXECUTIVE

A G E N D A

1. To receive apologies for absence.
2. Declarations of Interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Officers.
3. Terms of Reference (attached).
4. Election of Chairman and Vice Chairman.
5. Retail Survey (PowerPoint presentation - Andrew Highway).
6. Unique Places Discount Card (written report - Andrew Highway) (attached).
7. Parking Changes (verbal update - Bob Campbell).
8. Brand Presentation (verbal update - Andrew Highway).

A greener place Man gwyrdach



9. Advertisements on Highway (verbal update - Gavin Barry).
10. Ystrad Mynach Audit (November 2013) (attached).

Circulation:

Councillors: A. Angel, D. Bolter, K. James, M. James, J. Pritchard

Clerks to Community Councils: Ms C Mortimer

Gwent Police: Inspector Lintern

CCBC Officers: J. Bennett, A. Dallimore, A. Highway, S. Morgan, S. Wilcox, A. Jones, B. Campbell, G. Barry